Important Note:

DSA payment for this meeting is made through Cash Card in USD Dollar. These cards are loadable multiple time with-in their validity written on each card below the card number. You are, therefore, advised to keep your card in safe custody for payment of DSA during future meetings. To avoid any damage to magnet tape, please keep the card away from smart phone.

Once received by you, the card will be charged with the DSA amount of your entitlement. You will be informed by meeting organizers when the card is activated and operational for use. You can either withdraw cash at an ATM machine or use it to pay your expenses at the hotel, restaurants and shops. All payments through these cards to hotels/shops are free of cost. However, on each cash drawl ATM deducts USD 5/- from card balance.

Please read carefully the instruction included in the envelope where you will find cash card PIN and internet access code to check card balance on line. The card balance can be checked on ATM machines only in Switzerland. Outside Switzerland it can be checked only on line. You can, however, change the PIN code at any ATM machine.

Once you have signed off the cash card, you are fully responsible for its safe custody. In case of loss/theft it is card holder's responsibility to immediately inform Swissbankers customer service. Below is their contact detail.

Frequently Asked Questions:

How and where do I use the card?

You can use the Cash Card like any other credit/debit card to pay at over 36 million shops, restaurants, hotels and online shops accepting MasterCard. In many shops you can even make quick and convenient contactless payments. Cash withdrawals are possible worldwide at over 2 million ATMs carrying the MasterCard logo.

How do I know my balance on the card?

You can check your expenses, cash withdrawals, and your card balance at any time by means of the «My Card» app or at https://www.swissbankers.ch/en/mastercard-prepaid/value-card/account-status.aspx. For this you will need the internet code provided in the envelope.

What to do if card is lost?

If your card is lost, please contact immediately Swiss Bankers Customer Service at **+41 31 710 12 15**. Your card will be blocked and promptly replaced. Swissbankers charges for card replacement are CHF 20 if the mailing address is in Switzerland and CHF 50 for outside Switzerland. You can also opt to transfer balance of lost card to your bank account using the form attached herewith.

Form for balance transfer to bank acc

Swiss Bankers Contacts : Swiss Bankers Prepaid Services Ltd, Customer Service (forgothen PIN numbers, and replacements or transaction

(forgotten PIN numbers, card replacements or transaction claims) **Tel: +41-31 710 12 15** Email: info@swissbankers.ch Opening hours: Mon-Sun: 8.00-22.00 Swiss time. Closed on Swiss bank holidays.

Step 1

Select the language of your choice:

• Press 1: German / Press 2: French / Press 3: English / Press 4: Italian

Step 2

Enter any of the following:

- Press 1: Consult Card value (balance)
- Press 2: Consult last 5 withdrawals
- Press 3: Change PIN
- Press 4: Internet Code
- Press 5: Replace lost/stolen Cards; Forgotten PIN number (7 days, 8 AM - 10 PM / Swiss time
- Press 6: Customer representative (Mon Fri, 8 AM 6 PM / Swiss time)

To find out about Card balance (Press 1) or the last 5 withdrawals (Press 2) or to change your PIN (Press 3) or to request your Internet code (press 4) please enter your Card number and PIN and confirm by pressing #.